

**ROADWAY WORKER PROTECTION  
ON-TRACK SAFETY PROGRAM**

**PORT OF CATOOSA  
TERMINAL RAILROAD**

June 1 , 2016

## **RAILROAD INFORMATION:**

Railroad Name: Tulsa Port of Catoosa Terminal Railroad  
Address: 5640 West Channel RD  
City: Catoosa  
State: Oklahoma  
Zip: 74015  
Telephone: (918) 266-1244 Fax: (918) 266-6129  
Railroad Operates in the Following State: Oklahoma

## **RAILROAD CONTACT PERSON:**

Contact Name: Matt Benda  
Title: Operations Manager  
Cell Phone: (918) 808-3286

## **ALTERNATE CONTACT PERSON:**

Contact Name: Chris Strong  
Title: Assistant Operations Manager  
Cell Phone: (918) 409-6107

# CONTRACTOR REQUIREMENTS

## COMMUNICATIONS

Telephone communications are to be maintained between the PCTR main office and the track or roadway workers **AT ALL TIMES**.

**BEGINNING OF THE DAY** – Contractor must sign in at the main office each day before work begins in order to establish locations and work that is to be performed.

**DURING THE DAY** – Communications must be maintained between the main office and contractor.

**CELLULAR TELEPHONES** – Each roadway worker crew will supply the main office with a cell phone number. The main office will supply each roadway worker crew with the following numbers:

PCTR Main Office: (918) 266-1244

Matt Benda Cell: (918) 808-3286

Chris Strong Cell: (918) 409-6107

## LANGUAGE

Contractor must insure a supervisor is present on site who can communicate with persons involved in the project or employees of agencies who may have jurisdiction over the railway such as FRA and emergency responders to insure safety. The supervisor must fluently speak English.

## DIGGING, BORING, AND EXCAVATION

Contractor must make contact with CALL OKIE 1-800-522-6543 prior to any digging, boring, or excavation work on the railway right of way and property. This is to insure that no

underground utilities will be disturbed. Contractor must retain documentation to support that call was made. Contractor must allow 2 working days excluding weekends and holidays.

## **HOT WORK**

Contractor must conduct a pre- and post-wet down of the immediate area where hot work is being conducted to reduce the risk of fire.

## **EMERGENCY RESPONSE**

SAFETY OF THE GENERAL PUBLIC AND EMPLOYEES IS OF THE FIRST CONCERN OF THE CONTRACTORS AND RAILWAY.

Contractor and its employees are responsible for working safely while on railway property or railway customer property. Contractor must insure that precautions are taken to insure the protection of the public, employees, and the environment from fire, pollution, or other unsafe conditions that could arise. Contractor must make immediate notification to emergency responders and the railway company should an emergency situation arise.

## **CFR 49, PART 214 “ROADWAY WORKER PROTECTION”**

Contractor is responsible for training and compliance with Code of Federal Regulations 49, Part 214 Roadway Worker Workplace Safety regulations relating to roadway safety.

## **GRADE CROSSINGS OVER RAILROAD**

Should damage occur at a crossing on the railroad which results in the signal system malfunction or damage having been sustained to the surface or signal system, the contractor must make immediate notification to the main office so that the public safety can be maintained.

A qualified signal maintainer of the railway will make the necessary repairs.

Contractor will insure that employees comply with safe operation of their maintenance of way equipment over the railway and at all public and private crossings to protect the public and prevent traffic accidents.

## **EMPLOYEE QUALIFICATIONS**

Contractor and its employees must be licensed when required and qualified to operate an on-road, off-road, or any track equipment which is to be used in the performance of the work.

## **INSURANCE REQUIREMENTS**

Contractor must have sufficient equipment, general liability, and employment insurance coverage in force to protect the general public, contractor employees, and railroad in accordance with all legal requirements. Contractor must provide the railroad with a certificate of insurance.